

AMENDED CONSTITUTION AND BY-LAWS OF THE HOTCHKISS- CRAWFORD HISTORICAL SOCIETY

ARTICLE 1

The name of this corporation shall be the Hotchkiss-Crawford Historical Society.

ARTICLE II

PURPOSE

SECTION 1. The purpose and objectives of the Corporation shall be:

- A. The acquisition, preservation, exhibition, and interpretation of artifacts, records, and other historical information relevant to the social, cultural, economic, and political history of the towns surrounding areas of Hotchkiss and Crawford, Colorado.
- B. To research and disseminate information that promotes the development of a deeper understanding of the past and preserved for future generations.
- C. To hold, own, equip, operate, and maintain a public museum known as the Hotchkiss-Crawford Historical Society Museum which shall be located in Hotchkiss, Colorado.
- D. Notwithstanding any other provision of these articles, the organization shall not engage in any activities not permitted by: (a) an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code (or any future revision or provisions of said code), or by an organization which accepts contributions which are deductible under section 170 (c)(2) of the Internal Revenue Code (or any future revisions or provisions of said code.)

E. To engage in such other activities as are normally conducted by an historical society.

ARTICLE III MEMBERSHIP

SECTION 1-

The membership of this organization shall be composed of any and all persons who are interested in preserving local history.

SECTION 2-

The membership shall be composed of paying members. Membership dues shall not be prorated.

SECTION 3-

The fiscal year of the organization shall be from January 1- December 31,

SECTION 4-

Honorary membership may be conferred upon any person whose activities have contributed to the objectives of the society. Honorary members shall be elected by a vote of the members present at a monthly meeting.

SECTION 5-

Each member in good standing shall be entitled to one vote at monthly meetings.

ARTICLE IV

OFFICERS

SECTION 1-

The Society shall have the following offices:

PRESIDENT

VICE PRESIDENT

SECRETARY

TREASURER

HISTORIAN

CURATOR

SECTION 2-

The officers shall be elected by the membership at the regular November membership meeting. Nomination for officers shall be made by a nominating committee composed of three members selected by the President. The nominee receiving the highest number of votes for each office shall be elected. Term of office is two years.

SECTION 3-

Between monthly membership meetings, the officers shall function as the Executive Board and shall transact all normal business of the Society.

SECTION 4-

Elected officers shall assume their duties of office beginning at the regular January meeting, without formal installation.

ARTICLE V

DUTIES OF OFFICERS

SECTION 1-PRESIDENT (or Designee)

Shall have executive supervision over the activities of the corporation within the scope provided by these by-laws; shall sign or countersign all contracts and other instruments deemed necessary in the daily business of the corporation; shall preside at all meetings; shall report annually on the activities of the corporation; and shall appoint members to committees.

SECTION 2- VICE-PRESIDENT

In the absence of the President or in the event of her/his inability to act, shall perform the duties of the President, and when so acting, shall have all the powers and responsibilities of the President.

SECTION 3- SECRETARY

The Secretary shall be responsible for keeping an accurate written record of all Membership and Executive Board meetings as well as maintaining and generating any and all correspondence (both written and electronic) for the Society and any other administrative duties as required.

SECTION 4-TREASURER

The Treasurer shall be responsible for the safekeeping of the corporation funds and for maintaining adequate financial records, and shall be responsible for depositing all monies received with designated financial institutions in the name of the Hotchkiss-Crawford Historical Society. Money shall be paid out by numbered checks signed and co-signed by the Treasurer, Bookkeeper, or an authorized Executive Board member, such that no individual signs alone. The Treasurer shall collect annual dues and shall render a monthly and an annual report. The Treasurer's books shall be reviewed each year before the January meeting by an independent party. A Bookkeeper hired by the corporation may perform financial duties including signing checks, depositing funds, and maintaining financial records as authorized by the Treasurer or Board. The corporation may maintain debit cards for authorized purchases, subject to policies established by the Board.

SECTION 5-CURATOR

The Curator shall be responsible for the collecting, accepting, rejecting, cataloging, and storing of historical items, objects, materials, and documents in conformance with the provisions of the collections policy. The Curator shall be responsible for adopting and maintaining a record system that provides an immediate, brief, and permanent means of identification, title, index, accession record, and catalog of museum objects and documents.

SECTION 6- HISTORIAN

The Historian shall collect newspaper clippings pertaining to the purposes of the corporation, museum, and members of the Society, and perform such duties as directed by the President or by the membership in furtherance of the goals and purposes of the Society.

ARTICLE VI

MEETINGS

SECTION 1- Regular meetings shall be held on the second Monday of each month. Time and location is to be determined by the Officers.

SECTION 2- The corporation shall hold an annual meeting on the last Sunday of February at a location to be announced in local news outlets and/or electronically at least three weeks in advance of said meeting.

SECTION 3- Special meetings may be called at the discretion of the President or at the request of a majority of the Executive Board.

SECTION 4- Any regular meeting may be cancelled by a majority vote of the Executive Board or it may be adjourned by a majority vote of members present.

SECTION 5- A quorum shall consist of a majority of members present.

SECTION 6- The order of business as set forth in Robert's Rules of Order shall be followed in conducting meetings.

ARTICLE VII

USE OF DONATIONS AND MEMBERSHIP FEES

SECTION 1-

All donations, admissions, and membership fees may be drawn upon for expenses for promotion, operation, and expenses toward developing and maintaining a museum and for presenting programs.

ARTICLE VIII

DONATED ARTICLES

SECTION 1-

Donors who transfer items to the Society shall be required to execute a "Receipt and Acknowledgment of Irrevocable Gift" or similar form of evidence stipulating that gifts to the Society shall be irrevocable and shall be binding upon the donor, heirs, legal representatives, successors, and assigns.

ARTICLE IX

DISSOLUTION

SECTION 1-

Upon the dissolution of the corporation, and after paying or adequately providing for debts and obligations of the corporation, the remaining assets shall be distributed to the Delta County Historical Society Museum in Delta, Colorado.

ARTICLE X

AMENDMENTS

SECTION 1-

The Constitution and By-Laws may be amended in whole or in part by a vote of the majority of members present at a meeting held not less than 30 days after the entire paid membership has been notified by mail or electronically of any proposed revisions. The Constitution and By-Laws shall be reviewed for 2022 and every 4 years thereafter.

Signed this 16th Day of February, 2026.

Kim Egging
Secretary

Kelsey Altmann
President